



# Student Appeal Form – Illness/Misadventure

**Please submit to Course Head Teacher**

Student First Name..... Student Family Name .....

NESA Number ..... Connect Class ..... Year 11 or Year 12 (please circle)

Course ..... Teacher .....

Task .....

Task Issue Date / / Task / Exam Due Date / /

### **Type of Task**

- Assessment Task       Examination (during Exam period)       Presentation/Performance  
 Work Placement       Other .....

### **This Appeal Form is to explain**

- Illness – **MUST** be accompanied by a Medical Certificate  
 Misadventure       Other .....

### **Reason for Appeal**

- Absent from Assessment Task, or absent when the Assessment Task was due because of illness or exceptional circumstance  
 Special consideration due to illness, misadventure or exceptional circumstances leading up to an Assessment Task or on the day of the Assessment Task

**Explanation in support of Appeal application** (completed by student) .....

### **Attached Supporting Documentation**

- Medical Certificate from Dr ..... Dated / /  
 Supporting Letter (e.g. from Parent/Carer etc.)  
 Other (please specify) .....

**Student Signature** ..... **Date** / /

**Parent/Carer Signature** ..... **Date** / /

**Recommendation of KLA Head Teacher** .....

**Head Teacher Signature** ..... **Date** / /

**Upheld**      **Denied** (please circle)

- Entered by -**       Head Teacher Teaching & Learning  
                                  Class Teacher - in Sentral (Wellbeing/Data Record/Illness Misadventure Tracking)

**Place in Class Teacher Green Folder for HSC / Preliminary Monitoring and records**