## WESTERN SYDNEY UNIVERSITY

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# WYNDHAM COLLEGE AND ST JOHN PAUL II CATHOLIC COLLEGE GUIDELINES FOR BORROWING AT THE WESTERN SYDNEY UNIVERSITY LIBRARY NIRIMBA CAMPUS

At the Western Sydney University Library we offer assistance to you at the service desk or online via Information Central.

Check out our website http://westernsydney.edu.au/library for more information.

#### LIBRARY OPENING HOURS

Nirimba Campus Library Nirimba Education Precinct Building C21 Eastern Road Quakers Hill, 2763 Phone: 02 9852 5353

Mon - Fri: 8:30 am - 7:00 pm Saturday: 12:30 pm - 4:30 pm Sunday: CLOSED

#### POSTAL ADDRESS

Western Sydney University Library Locked Bag 1797 Penrith, NSW, 2751

#### BORROWING PRIVILEGES

- 30 items at any one time
- 14 days (optional 14 day renewal period up to maximum of 84 days)
- Late fees apply
- No access to Library Resources
  off campus
- No access to Western Sydney
  University Library Reserve
  items



To ensure fair access to University Library resources for all library clients, fees accrue for the late return of all items.

The return date is indicated on the emailed loan receipt, and in your Library record.

- Standard items incur a fee of \$1.00 per item per DAY or part thereof.
- Recalled items not returned by designated date incur a fee of \$2.00 per item per DAY or part thereof.

Suspension: When items are overdue and/or overdue fees reach \$10, all borrowing privileges are suspended.

YOU ARE RESPONSIBLE FOR

- Ensuing before you leave the Library that any Library item which you remove from the premises has been registered as borrowed.
- The safekeeping and return on or before the due date, as recorded in the library system, of items borrowed on your ID or Library card
- All materials you consult, whether borrowed for use outside the Library or not, and will be held liable for any loss, mutilation or other damage. The full cost of either repair or replacement shall on demand be payable to the University, together with a service fee.

### LATE FEES