



WYNDHAM COLLEGE

"Working Together to Widen Horizons"

Nirimba Education Precinct
Eastern Road
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Phone: 9208 7100

11 November 2021

Welcome to the 2021 Graduation Ceremony 2021

Dear Year 12 Students, Parents and Carers,

It is with great pleasure, we are able to invite family members to the 2021 Graduation Ceremony. As we move closer to this date - 6 December 2021 - I wanted to provide everyone with an update for the organisation of the event and to remind you that any future communication updates will be notified via official school email, school website, Facebook and Instagram accounts.

To be allowed to have family members on-site at the College, we must comply with NSW Health and Department of Education Guidelines. To achieve this, we must limit the number of people in the School Hall and we seek your assistance to keep everyone safe by adhering to the following -

- **Maximum of two, fully vaccinated, adult family members**, i.e. over the age of 16 years may attend. **No one under 16 Years of age, even if vaccinated, may attend.**
- **No other family members or friends are permitted on-site.** This special event will be live-streamed for the enjoyment of your extended family
- **Mandatory QR code Check-in and Proof of Vaccination** must be shown to school staff. QR Check-in codes will be set up on the approaches to the Hall. Proof of vaccination must be shown to school staff at the check-in station. Coloured stickers will be issued to two family members only who have been cleared and checked. These will allow entry to the Hall and must be clearly displayed on your clothing.
- **Mandatory mask wearing** inside the Hall
- **Remain in your allocated seats** at all times during the Graduation Ceremony
- Ensuring **social distancing** at all times
- Students and family members should **leave College grounds immediately after the conclusion of the Graduation Ceremony**

Due to the large number of Year 12 students and to allow for two family members per student to be present in the Hall, the 2021 Graduation Ceremony will be conducted in two sessions.

The Morning Graduation Ceremony

- **For students whose surname begins with letters from A to L**
- Family members of these students, once screened by school staff, will be ushered to allocated seats. There will be **only two seats set up for each student's family members** and they should be **seated 10 minutes prior to commencement time.**
- This **Graduation Ceremony will commence at 9.00 am** and conclude by 10.30am
- **Students A – L – collect your Graduation Gown from 8am**

The Afternoon Graduation Ceremony

- **For students whose surname begins with letters from M to Z**
- Family members of these students, once screened by school staff, will be ushered to allocated seats. There will be **only two seats set up for each student's family members** and they should be **seated 10 minutes prior to commencement time.**
- This **Graduation Ceremony will commence at 12 midday** and conclude by 1.30pm
- **Students M - Z – collect your Graduation Gown from 11.30am**

Both Graduation Ceremonies will be live-streamed and recorded. A link to the live-streaming will be emailed to families and Year 12 students prior to the date of the Ceremony. It will be sent again, along with the Graduation Program on the morning of 6 December 2021.

SPECIFIC INSTRUCTIONS FOR YEAR 12 STUDENTS:

Collection of Graduation Gowns and Sashes will be in the Music Room plus D1 & D2.

- Enter via the Music room and exit via D1 or D2.
- Follow directions of teaching staff supervising entry and exit of these rooms.
- Whilst waiting for your gowns and sashes ensure physical distancing is maintained.
- Masks are mandatory inside buildings
- SASS staff will give you your Graduation Gown & sash.
- SASS staff may assist you with gowning if needed
- Payment for gowns should be made prior to the 3 December.
- Fun photos with friends can be taken by a Wyndham College appointed photographer

The Graduation Ceremony

- Students must be seated 10 minutes before the start of their Graduation Ceremony
- As directed by staff, entry to the Hall will be via designated doors
- Students must move directly to their allocated seat.
- Seats will be labelled with your name – spacing will be provided either side of, in front and behind of each student in a checkerboard arrangement.
- Unless moving to the stage, you must remain seated until the conclusion of the Graduation Ceremony. Staff will dismiss students by seating rows at the conclusion of the Graduation Ceremony.

Receiving Portfolios

- Students will need to remain in their allocated seat until directed by staff to **proceed to the base of the stage stairs.**
- Students will ascend the stairs, collect their Portfolios from the Principal or Deputy Principal and then walk across the stage then down the other side.
- They will move to the side entry for a formal Graduation photograph. Students re-enter the Hall via the door closest to their row and return to their allocated seat.
- This will be a circular ‘follow the leader’ motion to ensure social distancing.

Yearbook & Photography

- Students who purchased a 2021 Yearbook will receive a copy in their Graduation pack
- Students wanting Yearbooks, souvenir shirt, or similar, signed by their classmates, should bring their own pen and/or texta pen.
- At the conclusion of proceedings, students are asked to leave the school site as soon as possible.

So much in our lives is not the same as it used to be. I understand our Year 12 students might be disappointed by not experiencing this milestone event with all of their peers, in person. Looking after the health and safety of your child, our students, is paramount to us. Thus, I hope you will enjoy celebrating the achievements of the Wyndham College Class of 2021 with us, in person or via the live-stream link.

Karen Smith
Principal

Brian Ewin
Deputy Principal